



Central Texas College and Virginia State University Articulation Agreement

Introduction

This Articulation Agreement recognizes that the Central Texas College District (CTC) and the Virginia State University (VSU) are active educational partners committed to providing greater educational opportunities and services for students transferring between institutions. This agreement supports the concept of a seamless transfer embracing the principle that transfer students should not be required to repeat competencies already achieved. CTC and the Virginia State University enter into this agreement in the spirit of cooperation and mutually recognize each other as quality institutions of higher learning.

Purpose

The purpose of the agreement is to enable CTC students who transfer to Virginia State University to carry with them the credit they have already earned for as much relevant study as possible. The agreement provides a structure through which transfer articulation on all levels can be supported. The Virginia State University understands and agrees that transfer articulation is with CTC as a whole and not with individual campuses within the district. Courses taken at any CTC location and by any delivery method are considered equally transferable.

Terms and Conditions

- 1- This agreement becomes effective upon signing by both institutions and shall remain effective until one or both institutions deem it necessary to terminate the agreement. Either partner may terminate this agreement upon 90 days written notice to the other partner.
- 2- This agreement will be reviewed every two years by both institutions and any amendments must be proposed in writing.
- 3- The Appendix of the agreement that contains the crosswalk may be amended as necessary to ensure currency.
- 4- Both institutions will designate an individual who will be responsible for the maintenance of the agreement.

- 5- CTC students who desire to transfer to the Virginia State University must meet the same standards and criteria for admission to a major degree sequence as a native Virginia State University student.
- 6- The Virginia State University will encourage CTC transfer students to complete the appropriate Associate's Degree either before matriculation to the Virginia State University or by reverse transfer of course credit following admission to and attendance at the Virginia State University. The Virginia State University will develop a reverse transfer credit process that includes the methodology to notify students after they have completed at least 90 semester credit hours or 15 hours at the transfer institution.
- 7- The Virginia State University agrees to share data at least annually. These data will be related to CTC transfer students. These data include but are not limited to: number of transfer students, aggregate grades, degrees awarded, date enrolled and date graduated, etc. Both institutions agree to follow all Family Education Rights and Privacy Act (FERPA) regulations or requirements to ensure confidentiality.
- 8- The Virginia State University agrees to provide transfer students with information regarding the availability of transfer scholarships for eligible students as well as any other financial aid opportunities at the Virginia State University.
- 9- CTC agrees to inform students who are nearing graduation of transfer opportunities and what needs to be accomplished to meet transfer requirements.
- 10- The Virginia State University and CTC agree to cooperate in communicating information about this agreement. Each institution will: assume responsibility for appropriate marketing to reach their respective student populations, will designate a marketing point of contact, and will annually review marketing materials to ensure currency.
- 11- CTC agrees to invite the Virginia State University to all campus transfer fairs and other applicable campus-wide events, etc. The Transfer Counselors will issue the invitation.
- 12- CTC agrees to post the transfer information from the Virginia State University on CTC's web site.

Virginia State University Information

Virginia State University was founded on March 6, 1882, when the Virginia legislature passed a bill to charter the Virginia Normal and Collegiate Institute. The bill was sponsored by Delegate Alfred W. Harris, a Black attorney whose offices were in Petersburg, but who lived in and represented Dinwiddie County in the General Assembly. A hostile lawsuit delayed opening day for nineteen months, until October 1, 1883. In 1902, the legislature revised the charter act to curtail the collegiate program and to change the name to Virginia Normal and Industrial Institute. In 1920, the land-grant program for Blacks was moved from a private school, Hampton Institute, where it had been since 1872, to Virginia Normal and Industrial Institute. In 1923 the college program was restored, and the name was changed to Virginia State College for Negroes in 1930. The two-year branch in Norfolk was added to the college in 1944; the Norfolk division became a four-year branch in 1956 and gained independence as Norfolk State College in 1969. Meanwhile, the parent school was renamed Virginia State College in 1946. Finally, the legislature passed a law in 1979 to provide the present name, Virginia State University.

Virginia State University, America's first fully state supported four-year institution of higher learning for Blacks is a comprehensive university and one of two land-grant institutions in the Commonwealth of Virginia. Its mission is to promote and sustain academic programs that integrate instruction, research, and extension/public service in a design most responsive to the needs and endeavors of individuals and groups within its scope of influence.

Virginia State University is dedicated to the promotion of knowledgeable, perceptive, and humane citizens secure of their self-awareness, equipped for personal fulfillment, sensitive to the needs and aspirations of others, and committed to assuming productive roles in a challenging and ever-changing global society. VSU operates on the following seven principles: —Regardful of its heritage and its tradition of eminent concern for the education, welfare, and progress of all peoples, the University welcomes and extends its resources to all who strive for academic excellence. The University seeks to fulfill its mission by enrolling students with a diverse range of talents and abilities, including: (a) students whose pre-college records reveal high academic achievement and talent, (b) students who through a combination of have demonstrated the potential to be successful in college, and (c) students whose secondary school records reveal potential but who need special academic enhancement.

The University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), and the Accreditation Commission for Programs in Hospitality Administration (ACPHA).

This articulation agreement has been developed within the framework of the Virginia State Policy on Transfer (<http://www.schev.edu/students/StatePolicyOnTransfer.pdf>) to facilitate the transfer of credits earned by students with Associate of Applied Science (A.A.S.) degrees in Hotel Management /Restaurant and Culinary Management /Culinary Arts/Food and Beverage Management at Central Texas College (CTC) into the Bachelor of Science (B.S.) degree program in Hospitality Management at Virginia State University. It is intended to provide students enrolled in the Hotel Management /Restaurant and Culinary Management /Culinary Arts/Food and Beverage Management A.A.S. program at Central Texas College admission into the B.S. in Hospitality Management at Virginia State University.

Transfer Information

Those who matriculate to the University are required to demonstrate a broad understanding of and competency in the arts and sciences and a commitment to intellectual development and scholarship in their fields of study. The University assures its constituencies of collegial participation in decision making.

Admission Requirements: Students who intend to transfer to VSU under the terms of this agreement must complete the *Letter of Interest* after completing (at least) 15 credits at CTC and send it to the Office of Transfer Admissions, Virginia State University, 1 Hayden Drive, Petersburg VA, 23806. Students who complete the *Letter of Interest* will be contacted

periodically by a VSU representative with important information to ensure a successful transfer to VSU. The Degree proposed for articulation to the University is toward a BS Hospitality Management.

Virginia State University guarantees admission into its B.S. in Hospitality Management with junior standing to those students in the CTC Associate of Applied Science Degree in Hotel Management /Restaurant and Culinary Management /Culinary Arts/Food and Beverage Management and who have a minimum cumulative grade point average of 2.0 on a 4.0 scale and no individual grade lower than "C." The maximum number of lower division credits accepted in transfer is 60 semester credit hours.

VSU will consider CTC students who have not completed the Associate of Applied Science (AAS) degree for admission into its B.S. programs. However, the course equivalencies as stated in the Hospitality Management Transfer Program Table are based on the completion of the AAS degree program prior to transfer. Course credit cannot be given for transfer courses in which the student earned below a "C" grade. Students who transfer prior to the completion of the associate degree program will have their courses evaluated individually per the VSU/CTC Transfer Guide. Therefore, students are encouraged to complete the Associate of Applied Science degree prior to matriculating to VSU. Please see attached *VSU Hospitality Management & Central Texas College Transfer credit forms*

CTC will provide information about this program to students. The program will be promoted as the "Hospitality Management Associate of Applied Science Transfer Degree Program" in the CTC catalog, website and other publicity material. Representatives of CTC and VSU will call attention to this articulation agreement when advising students.

Primary contact for the agreement and related matters VSU shall be the Vice President for Academic Affairs at 804-524-5997 or the department chair for Hospitality Management department 804-524-6753.

Data Exchange

The data exchange contributes to the maintenance and improvement of articulation agreements and promotes effective cooperation between the two institutions. Students can transfer credits back to CTC from VSU. This process will be guided by the VSU's guidelines.

Student Support Services

CTC will invite VSU, at their own expense, to attend college sponsored transfer events held at the college for prospective transfer students. A representative of the university, preferably from the specified department will attend CTC invited event as needed.

All students declaring HMGT as their major, including CTC Transfer students VSU HMGT students are eligible for all Industry scholarships available to all Hospitality students based upon stated criteria.

Contact Information:

Dr. Deanne Williams-Bryant
Department Chair / Associate Professor
Virginia State University
Hospitality Management Department
PO Box 9211
Petersburg, VA 23806
804-5246753
Email: dwilliams@vsu.edu

W. Weldon Hill, Ph.D.
Provost and Vice President for Academic Affairs
Virginia State University
PO Box 9404
Petersburg, VA 23806
804-524-5997

Review and Maintenance

This agreement will be in effect May 15, 2014 and may be renewed by mutual consent of the two institutions. The agreement will be re-evaluated every two years. Either partner may terminate this agreement upon 90 days written notice to the other partner.

Signatures:

Central Texas College District



Dana L. Watson, Ph.D.
Deputy Chancellor
Academic and Student Services

Virginia State University



Keith T. Miller, Ph.D.
President
Virginia State University

Appendix

VSU Hospitality Management & Central Texas College

Transfer Credit Conversion - Restaurant and Culinary Management

Virginia State University

Course Number	VSU Course Title	Credits
HMG107	Sanitation and Safety	3
HMG101	Introduction to Hospitality	3
HMG211	Principles of Food Preparation	3
GE	Humanities Elec	3
HMG449	Hospitality Marketing Management	3
HMG322	Meal Management	3
HPER	Wellness/Health Elective	

Transfer of Credit Hours

Management	CTC Course Number and Title Food Service (MMFS) 520902	Credits
CHEF 1305	Sanitation and Safety	3
HAMG 1321	Introduction to Hospitality Industry	3
CHEF 1301	Basic Food Preparation	3
ELCT	Humanities/Fine Arts Selection	3
HAMG 2307	Hospitality Marketing and Sales	3
RSTO 1221	Menu Management	2
KINE	Physical Activity Course	1

HIST 122	United States History	3
HMG201	Hospitality Technology Application	3
SPEE 214	Introduction to Public Speaking	3
GE	Technology Elective	3
GE	Restrictive Elective	3
HMG304	Food and Beverage Control	3
HMG201	Hospitality Technology Application	3
DIET 101	Human Nutrition	3
ENGL 110	Composition I	3
HMG223	Introduction to Baking and Pastry	3
HMG	Restrictive Elective	3
HMG301	Lodging Operations Management	3
MATH 112	Basic Mathematics	3
HMG303	Hospitality Law	3
HMG435	Leadership, Mgmt & Decision Making	3
HMG	Restrictive Elective	3
HMG299	Internship	1
	Total Credits	67

GOVT 2305	Federal Government	3
HAMG 1319	Computers in Hospitality -not offered at CTC	
SPCH	SPCH 1315 OR SPCH 1321	3
ELCT	Restrictive Technical Elective	3
ELCT	Restrictive Technical Elective	3
HAMG 2301	Principles of Food and Beverage	3
HAMG 2332	Hospitality Financial Management	3
IFWA 1318	Nutrition for Food Service Professionals	3
ENGL 1301	Composition I	3
PSTR 1301	Fundamentals of Baking	3
ELCT	Restrictive Elective 3	3
RSTO 1325	Purchasing for Hospitality Operations	3
MATH	MATH 1332 or MATH 1342	3
HAMG 1340	Hospitality Legal Issues	3
RSTO 1313	Hospitality Supervision	3
ELCT	Academic Elective	3
HAMG 2388	Internship	3
	Total Credits	66

**VSU Hospitality Management & Central Texas College
Transfer Credit Conversion Conc in Hotel Management**

Virginia State University

Transfer of Credit Hours

Course Number	VSU Course Title	Credits
HMG107	Food Sanitation & Safety	3
HMG101	Introduction to Hospitality Management	3
HMG221	Principles of Food Preparation	3
HMG201	Hospitality Technology Applications	3
GE	Humanity Elective	3
HMG1Elec	Hospitality Restrictive Elective	3
HIST 122	United States History	3
SPEE 214	Introduction to Public Speaking	3
HMG430	Revenue Management & Strategic Plan	3
HMG435	Leadership, Mgmt & Decision-Making	3
HMG301	Lodging Operations Management	3
HMG304	Food and Beverage Control	3
HMG404	Hosp Accounting & Purchasing	3
HMG420	Resort Management	3
HMG400	Rooms Division Management	3
GEMA 112	Basic Mathematics	3
HMG303	Hospitality Law	3
HPER	Wellness/Health Elective	2
HMG409	Hospitality Facilities Management	3
ENGL 110	Composition I	3
GE	Technology Elective	3
HMG449	Hospitality Marketing Management	3
HMG1Elec	Restrictive Elective	3
HMG299	Internship in Hospitality Management	1
	Total Credits	69

CTC Course Number and Title		
Hotel Management Specialization		
CHEF 1305	Sanitation and Safety	3
HAMG 1321	Intro to the Hospitality Industry	3
CHEF 1301	Basic Food Preparation*	3
HAMG 1319	Computer in Hospitality-Not offered at CTC	
ELCT	Humanities/Fine Arts Selection	3
ELCT	Academic Elective	3
GOVT 2305	Federal Government	3
SPCH	SPCH 1315 OR SPCH 1321	3
HAMG 2332	Hospitality Financial Management	3
RSTO 1313	Hospitality Supervision	3
HAMG 1313	Front Office Procedures	3
HAMG 2301	Principles of Food and Beverage Operations	3
RSTO 1325	Purchasing for Hospitality Operations	3
RSTO 1204	Dining Room Service	2
HAMG 1342	Guest Room Maintenance	3
MATH	Math 1332 or MATH 1342	3
HAMG 1340	Hospitality Legal Issues	3
KINE	Physical Activity Course	1
HAMG 2337	Hospitality Facilities Management	3
ENGL 1301	Composition I	3
ELCT	Restrictive Elective	3
HAMG 2307	Hospitality Marketing and Sales	3
ELCT	Restrictive Elective	3
HAMG 2388	Internship	3
	Total Credits	66

Virginia State University

Transfer of Credit Hours

Course Number	VSU Course Title	Credits	CTC Course Number and Title		
			Hotel Management Specialization		
HMGT 107	Food Sanitation & Safety	3	CHEF 1305	Sanitation and Safety	3
HMGT 101	Introduction to Hospitality Management	3	HAMG 1321	Intro to the Hospitality Industry	3
HMGT 221	Principles of Food Preparation	3	CHEF 1301	Basic Food Preparation*	3
HMGT 201	Hospitality Technology Applications	3	HAMG 1319	Computer in Hospitality	3
GE	Humanity Elective	3	ELCT	Humanities/Fine Arts Selection	3
GE Elec	Hospitality Restrictive Elective	3	ELCT	Academic Elective	3
GEHI 122	United States History	3	GOVT 2301	American Government I	3
SPEE 214	Introduction to Public Speaking	3	SPCH	SPCH 1315 OR SPCH 1321	3
HMGT 430	Revenue Management & Strategic	3	HAMG 2332	Hospitality Financial Management	3
HMGT 435	Leadership, Mgmt & Decision-Making	3	RSTO 1313	Hospitality Supervision	3
HMGT 301	Lodging Operations Management	3	HAMG 1313	Front Office Procedures	3
HMGT 304	Food and Beverage Control	3	HAMG 2301	Principles of Food and Beverage	3
HMGT 404	Purchasing	3	RSTO 1325	Purchasing for Hospitality Operations	3
HMGT 420	Resort Management	3	RSTO 1204	Dining Room Service	2
HMGT 400	Rooms Division Management	3	HAMG 1342	Guest Room Maintenance	3
GEMA 112	Basic Mathematics	3	MATH	Math 1332 or MATH 1342	3
HMGT 303	Hospitality Law	3	HAMG 1340	Hospitality Legal Issues	3
GE	Technology Elective	3	ELCT	Technical Elective	3
HPER	Wellness/Health Elective	2	KINE	Physical Activity Course	1
HMGT 409	Hospitality Facilities Management	3	HAMG 2337	Hospitality Facilities Management	3
ENGL 110	Composition I	3	ENGL 1301	Composition I	3
HMGT 449	Hospitality Marketing Management	3	HAMG 2307	Hospitality Marketing and Sales	3
HMGT	Restrictive Elective	3	ELCT	Technical Elective	3
HMGT 299	Internship in Hospitality Management	1	HAMG 2388	Internship	3
	Total Credits	69		Total Credits	69